

Job Description
Assistant Wastewater Treatment Plant Operator
Utility Crew Worker
City of Omak

Basic Function:

Assists in the maintenance and Operations of the Omak Wastewater Treatment Plant. Including lab equipment and grounds, may also be required to work as utility crew person.

Duties & Job Requirements:

1. Plant Maintenance.
2. Perform laboratory tests and have basic computer skills.
3. Operate equipment such as UTV, loader, backhoe, tank truck, dump truck, lawn mower and forklift, vacuum truck.
4. Work with other utility personnel and preform physical work in all weather conditions.
5. Monitor and troubleshoot motors, gearboxes, pumps, valves, UV system and Bio filter press and report or correct any problems.
6. Respond to alarms and be able to operate specialized equipment to resolve problems.
7. Be able to evaluate and prioritize workload.

Education:

1. Must have high school education or equivalent.
2. A valid Washington State Driver's License.
3. Class B CDL endorsement within 12 months.
4. Be able to obtain OIT certification within 6 months and a group 1 certification within 18 months of start date.
5. Possession of a Group II Washington State Wastewater Certification issued by the State of Washington Department of Ecology within 3 years.

Responsibilities:

1. Assist in all aspects of operations and maintenance. Must be able to perform the duties in the absence of the Chief Operator
2. Subject to 24 hr. callout and respond to all emergencies.
3. Responsible for utilizing appropriate safety equipment with the intent to comply with pertinent safety regulations, standards, and guidelines.
4. May be subject to shift changes which could include evenings, nights, weekends, and holidays.
5. Maintain trouble shoot and repair plant equipment such as: pumps, bearings, mechanical seals, electric motors, UV system and Biofilter press.
6. Be familiar with VFD and PLC.
7. Good Record keeping skills.
8. Knowledge of DOE and EPA rules and regulations (173-308 WAC) (NPDES)

Employee Signature: _____ **Date:** _____