
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
November 18, 2024**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum. Everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Nattalie Cariker	Todd McDaniel, City Administrator (CA)
Barry Freel	Tyler Wells, Building Official (BO)
Steve Clark	Jeremy Patrick, Fire Chief
Meyer Louie	Dan Christensen, Chief of Police
Michelle Gaines	Wayne Beetchenow, Public Works Director (PWD)
Dave Womack - Zoom	Connie Thomas, City Clerk
Mike Foth	Rochelle Danielson, C.O.R.E. Program Manager/Outreach Specialist
	Marc Doney, Team O.N.E.-absent

CONSENT AGENDA:

Member Clark moved, seconded by Member Cariker, to approve the consent agenda consisting of the minutes from the November 4, 2024, meeting and November 12, 2024 Budget Workshop; 2024 claims checks numbered 112121-112187 in the amount of \$599,193.70; October 2024 Manual checks numbered 111979, 111981-111986, 112053-112054, 112097, 112098 in the amount of \$84,035.82; October Payroll check numbers 111987, 112100-112116 and ACH Payments in the amount of \$455,728.83. As there was no discussion and no comments from the audience, the Council voted and unanimously approved the motion.

CITIZEN COMMENTS:

Mayor Gagné asked if there was anyone in the audience who wished to address the Council. There were none.

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné informed the Council this past weekend that Omak Stampede held their Annual Banquet and Queen Coronation. She said it was well attended and a nice ceremony. The 2025 Miss Omak Stampede is Kayden Coffey. She is from Malo Washington but originally from Okanogan County.

PUBLIC HEARING

Preliminary 2025 Budget Hearing

Mayor Gagné opened the Public Hearing at 7:01pm. City Administrator McDaniel reminded the Council that they held three Budget Workshops. The council also held a Public Hearing on the Ad Valorem and City revenue sources. Council took action raising the property tax the one percent allowed by law. This is about a twenty-six-million-dollar budget and breaking it down, about six and a half million for Current Expense, three million is the special revenue funds such as the streets, cemetery and library (100 Funds). The Enterprise Funds such as water, sewer and storm are about thirteen million of the 2025 Preliminary Budget. CA McDaniel said the revenues and expenditures make sense and reminded the Council that there is a high burn rate. Some of the burn rate is due to projects and the money set aside for those. He does recommend Council approve the budget when presented. Mayor Gagné asked if there was additional testimony from the Council or audience. Hearing and seeing none, the Public Hearing for the 2025 Preliminary Budget was closed at 7:02pm.

Open Record Hearing for an Annexation of Real Property

Mayor Gagné opened the Public Hearing at 7:02pm. This is a public hearing for a proposed Ordinance to annex, one parcel, consisting of 1.08 acres of land, into the city limits of the City of Omak. The property is located in north Omak, at the North end of Koala Drive on Parcel number 3427190051. Mayor Gagné read the Public Hearing Disclaimer. She then asked Building Official Wells to summarize the staff report. BO Wells provided the Council with some background reminding them of the September 16, 2024, meeting when the Council accepted a letter of intent to annex from Robert and Ronna Tollefson. On October 7, 2024, Omak City Council received a petition of annexation into the City and by Resolution 68-2024 the Council fixed a hearing time. This one parcel of land consisting of 1.08 acres of vacant and undeveloped land. BO Wells summarized the staff report. Mayor Gagné asked if there were any questions from the audience. Hearing and seeing none,

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she asked if staff had anything to add. BO Wells said he would like to have the Council provide a motion after the hearing is closed. Mayor Gagné closed the public testimony portion of the hearing at 7:14pm.

Mayor Gagné opened the discussion to City Council. Member Gaines asked if the Planning Commission reviewed these types of annexations. BO Wells explained that when the City Council receives the letter of intent to annex, they can move it to the Planning Commission for review. With this small parcel, which was not done. There were no further questions or comments.

NEW BUSINESS:

Ordinance 1947 – 1st Read – Adopting the Final 2025 Budget

City Administrator McDaniel explained that this is the document that was drafted after holding three Budget Workshops. This budget document went out to the Council for review. The fund balances have changed after receiving the City's 2024-2025 insurance costs. The end of year expenditures for 2024 increased by approximately sixty thousand and between 2024 and 2025 there was a hundred-thousand-dollar reduction in the ending fund balances. CA McDaniel explained that the insurance costs weighed heavily in general, cyber and law enforcement liability which is in the Current Expense Fund. This budget adequately represents what the city plans to do in 2025. He recommends that staff and the Council assess the revenue and expenditures as we moved through 2025. He recommends approval of the 2025 Budget upon the second read of this Ordinance. Mayor Gagné asked if there were any questions or comments about the budget. There were none.

Approve Request for a Firework Permit – J&M LLC

Member Clark moved, seconded by member Cariker, to approve the Fireworks Permit for J&M LLC. Fire Chief Patrick explained to the Council the J&M LLC requests to sell fireworks for New Years. He explained to the Council that J&M, LLC has met all the State regulations and provided all the necessary documentation. Member Louie asked for clarification on the date of sales. Chief Patrick explained that the Omak Municipal Code, the sale and use of fireworks are allowed at twelve noon on December 27th to twelve noon on January 2, 2025. Member Louie asked what type of fireworks will be sold. Chief Patrick explained they are "Safe and Sane", and types of fireworks are defined by RCW. Fire Chief Patrick will inspect the fireworks stand prior to issuing the permit. As there was no further discussion or comments from the audience, the Council voted with six members voting yea and Councilmember Louie voting nay. The motion carried.

OTHER BUSINESS:

Committee/Staff Reports:

Member Freel informed the Council that OCOG met and did not have a quorum to conduct business. The meeting was rescheduled to January unless something urgent comes up.

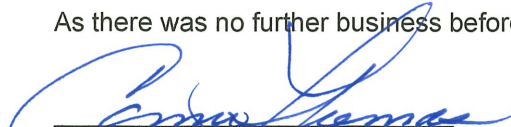
Building Official Wells suggested that the City Council make a motion to preliminarily approve the annexation as proposed with all conditions outlined in the staff report. Member Clark moved, seconded by Member Foth to approve the motion to preliminarily approve the 1.08-acre piece of land for annexation into the City limits of the City of Omak. Member Gaines asked why action needed to be taken. BO Wells explained that normally, an Ordinance would come before the Council after the Public Hearing. Because one of the conditions is to amend the Greater Omak Area Comprehensive Plan, there is time and cost to the applicant for this process. The applicant would have assurances to move forward with the amendment. As there were no further questions or comments, the Council voted and unanimously approved the motion.

BO Wells shared with the Council that he received plans for the new Domino's Pizza building which will be constructed on the vacant lot east of McDonald's and east of the strip mall.


Fire Chief Patrick informed the Council of the winter storm warnings and high winds and potential power outages.

Mayor Gagné acknowledged audience member Pat Pruitt who is one of the volunteers for Team O.N.E.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:24 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor