

Omak Public Library Board Minutes

March 13, 2017

Members Present: Sue Radek, Janet Dengel, Betsy Rainsford and Librarian Sharon Reddick.

Minutes from February 13th read and approved.

Bills presented for approval and payment:

- Cintas- Entry mats cleaned, \$35.12
- City of Omak- Sewer, storm, water, \$134.80
- PUD- Power, lights, heat, \$900.23
- Steamway- Carpet cleaning, \$718.50

Old Business:

- ~ Sue reported that the Library Foundation meeting has been postponed until March 23rd. Sharon will make a request for funding to build a standing station for the front desk area at that meeting.
- ~Janet and Jessica have graciously volunteered once again to plant the flag pole garden in front of the library. Thanks Janet and Jessica!
- ~Sharon checked Ace Hardware three times for snow shovels but they were out of stock. She is trying to purchase snow shovels while they are still available.
- ~The Makerspace program held by NCRL staff at our library every third Wednesday, gives our adults, senior citizens and home schoolers a taste of new technology involving a fun art project. We had eight adults and several home schoolers at the first session.
- ~The library has been holding Lego parties for a while now and they are popular and rewarding for both children and parents. Parents say that it is good for their children to build with others. Legos are valued by young parents and children.

New Business:

- ~Sharon informed the board that the tables being stacked in the Pioneer Room were damaging the wall paneling. We discussed different options and concluded that the closet could hold the tables and the chair cart could be moved from the closet to the wall by the staff room door.
 - ~Sharon then proposed that we use some library funds to put a rail on the closet wall to prevent the tables from damaging the closet wall and to make the tables more secure. All were in favor of this proposal.
 - ~Sterlene was the first to arrive one icy morning. She slipped and fell on the ice and bumped her head. Sharon now has employees carry a bottle of de-icer in their cars so when they are the first to arrive, they can be responsible for their own safety. An accident report was filed with the NCRL.
 - ~ The city installed a new locking device on the staff room door. The entry code can be changed when needed. There was a miscommunication between the library and the locksmith resulting in the city not having access to the janitor door. This was unintended, but the library staff felt responsible for the miscommunication and so contributed \$70.00 of their own money to cover the cost of the additional service by the locksmith to correct the problem.
 - ~It was noted that the women's bathroom floor was not very clean. There is a new person on janitorial staff and Sharon will look into it.
 - ~Sue will be out of town for the April meeting. Cynthia will be asked to cover as chair.
 - ~After the meeting, Sharon saw a screen she would like to have taken down in the Pioneer room. She has one to replace it. This will be brought up in the April meeting.
 - ~Meeting adjourned.
- Respectfully submitted by Betsy Rainsford