

RESOLUTION No. 08-2011

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON,
APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITIES OF OMAK,
OROVILLE, OKANOGAN AND TONASKET FOR PROVISION OF BUILDING OFFICIAL
AND PERMIT ADMINISTRATOR SERVICES ON AN INTERIM BASIS**

WHEREAS, the City of Omak's Building Official has given notice that he will be leaving the City's employ on February 23, 2011; and

WHEREAS, the City has begun a hiring process to replace the Building Official/Permit Administrator with the hope that a new Building Official can be brought on the job by May 1, 2011; and

WHEREAS, the City of Omak will have urgent need for a Building Official and Permit Administrator to cover the period between February 23, 2011 and the successful hiring of a replacement; and

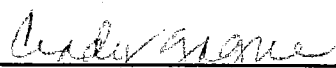
WHEREAS, the Cities of Oroville, Okanogan and Tonasket have an Interlocal Agreement under which those cities share the services of a qualified Building Official and Permit Administrator; and

WHEREAS, these cities have agreed to allow their shared employee to provide Building Official and Permit Administrator services to the City of Omak on a limited basis until Omak's vacant Building Official position can be filled.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, that the *Interlocal Agreement Relating to Service of Building Official/Permit Administrator*, a copy of which is attached hereto as Exhibit "A", is hereby approved and the Mayor is authorized to execute and the Clerk is authorized to attest said agreement on behalf of the City.

PASSED BY THE CITY COUNCIL this 22nd day of February, 2011.

APPROVED:




Cindy Gagné, Mayor

ATTEST:



Kathy Lobdell, City Clerk

APPROVED AS TO FORM:



Michael D. Howe, City Attorney



State of Washington

In the Heart of the Okanogan

email: kathy@omakcity.com

2 North Ash

(509) 826-1170

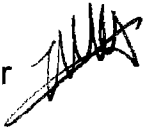
P.O. Box 72

Omak, WA 98841

Fax: (509) 826-6531

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Ralph Malone, City Administrator 

Date: February 22, 2011

Subject: Resolution No. 08-2011 – Approving Interlocal Agreement for Building Official/Permit Administrator Services

The attached Resolution No. 08-2011, A Resolution of the City Council of the City of Omak, Washington, approving an Interlocal Agreement Between the Cities of Omak, Oroville, Okanogan and Tonasket for Provision of Building Official and Permit Administrator Services on an Interim Basis, is forwarded for your consideration.

The City's Building Official has taken a position with another community and will leave the City's employ on February 23, 2011. The City will have need for the services of a Building Official in order to allow development and construction projects to proceed while a new building official is being recruited. The Cities of Oroville, Okanogan and Tonasket have an ongoing Interlocal Agreement under which they share the services of a qualified Building Official. These cities have agreed to allow their Building Official to provide services to the City of Omak on a limited basis during the period that we are doing our hiring process for a new Building Official.

An Interlocal Agreement has been prepared to outline the terms and conditions of this arrangement, a copy of which is attached to this Resolution. Adoption of this Resolution will provide the necessary approval for this Interlocal Agreement so that the City can maintain continuity of services to our development community.

I support this Resolution and urge its adoption.



City of Omak

In the Heart of the Okanogan

State of Washington

2 North Ash
(509) 826-1170

P.O. Box 72

Omak, WA 98841

Fax: (509) 826-6531

email: kathyl@omakcity.com

February 25, 2011

City of Oroville
Kathy Jones, Clerk-Treasurer
PO Box 2200
Oroville, WA 98844



RE: Interlocal Agreement for Building Official Services

Dear Kathy,

Omak City Council, in regular session February 22, 2011, passed Resolution 08-2011, approving the Interlocal Agreement between the cities of Omak, Oroville, Tonasket and Okanogan for Building Official services.

I have enclosed a copy of the Resolution and four original, City-executed agreements. Please furnish us with a fully-executed original at your convenience.

Sincerely,

Kathy Lobbell, CMC
City Clerk
City of Omak

Encls.

RECEIVED

 ORIGINAL

MAR 18 2011

CITY OF OMAK

**INTERLOCAL AGREEMENT
RELATING TO SERVICES OF BUILDING OFFICIAL/PERMIT ADMINISTRATOR**

THIS INTERLOCAL AGREEMENT, made and entered into this 1st day of March, 2011, by and between the **CITY OF OROVILLE**, and the **CITY OF OMAK**, and amending the existing interlocal agreement between the **cities of Oroville, Tonasket and Okanogan**, all municipal corporations of the State of Washington.

WITNESSETH:

WHEREAS, the Building Official/Permit Administrator for the City of Omak has resigned his position and the City of Omak is without these services for an interim period until a replacement can be hired; and

WHEREAS, the City of Oroville employs a Building Official/Administrator who has available time to contract with the City of Omak to conduct building inspections; and

WHEREAS, the City of Oroville is also under an interlocal agreement with the cities of Tonasket and Okanogan to provide such services, and are willing to allocate a portion of their respective time to satisfy this agreement.

NOW, THEREFORE, in consideration of the covenants and agreements set forth herein,


IT IS HEREBY AGREED BETWEEN THE PARTIES as follows:

1. The City of Omak will hire the City of Oroville Building Official/Permit Administrator on an interim basis until a replacement can be hired, said time period not to exceed ten (10) weeks, with the possibility of extension as may be necessary and approved by all parties.
2. The City of Omak agrees to pay to the City of Oroville an hourly rate of \$32.24 per hour and, in addition, agrees to reimburse the City of Oroville for mileage at the rate of \$.51 per mile for the Building Official/Permit Administrator's mileage from his home in Okanogan to destinations within Omak jurisdiction. Mileage from Oroville and Tonasket will not be reimbursed; however, mileage will be reimbursed for deviations from the employee's normal route of travel, or when extenuating circumstances require immediate response and travel from Oroville or Tonasket during mid day is unavoidable.

3. The interim Building Official/Permit Administrator shall be available to process permits and conduct building inspections within the City of Omak on Tuesdays and Fridays during the term of this agreement; and may conduct inspections as may be necessary in the mornings and afternoons before and after trips to Oroville and Tonasket on Mondays, Wednesdays and Thursdays. The interim Building Official/Permit Administrator shall administer and enforce the Uniform Codes adopted within the City of Omak, and to inspect all construction as requested by the City of Omak, and to perform other duties as assigned in the area of permit administration and code enforcement.
4. The City of Oroville, for all purposes, shall remain the employer of the Building Official/Permit Administrator. However, the City of Omak shall hold the City of Oroville harmless in any litigation that may arise from any activity associated with the subject services provided to the City of Omak.
5. The City of Oroville shall prepare a monthly statement and submit it to the City of Omak, and the City of Omak shall make prompt payment based upon said statement. Said voucher will set forth the total hours worked by the Building Official/Permit Administrator for and on behalf of the City of Omak, as well as the total mileage. Time expended from each of the city's time allocation under the three-party building Official/Permit Administrator agreement will be deducted proportionally from the respective cities' obligations.
6. Direct supervision of the Building Official/Permit Administrator under this agreement shall be provided by the Oroville Community Development Director, and the agreement shall be administered by the Oroville City Clerk-Treasurer. The City of Omak agrees to pay a monthly fee of \$20.00 for the administration of this contract.
7. This interlocal agreement is subject to the same general provisions as that agreement between the Cities of Oroville, Okanogan and Tonasket as attached and identified as Exhibit "A" except where stated otherwise and applicable to this agreement, and this agreement serves as an addendum to the original three-party agreement until this agreement expires as set forth in Section 1.

APPROVED the day and year first above written.

CITY OF OROVILLE, a municipal corporation

By: 
C.F. "Chuck" Spieth, Mayor

Attest: 
Kathy M. Jones, City Clerk-Treasurer

CITY OF OMAK, a municipal corporation

By: 
Cindy Gagne, Mayor

Attest: 
Kathy Lobdell, City Clerk-Treasurer

City of Okanogan, a municipal corporation

By: _____
Michael Blake, Mayor


Attest: _____
Craig Attwood, City Clerk-Treasurer

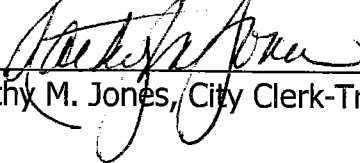
City of Tonasket, a municipal corporation

By: _____
Patrick Plumb, Mayor

Attest: _____
Alice Attwood, City Clerk-Treasurer

CITY OF OROVILLE, a municipal corporation

By: 
C.F. "Chuck" Spieth, Mayor

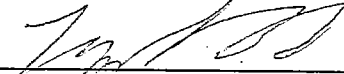
Attest: 
Kathy M. Jones, City Clerk-Treasurer

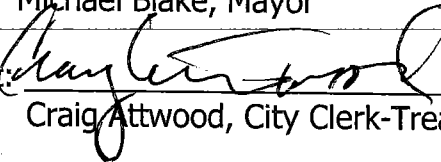
CITY OF OMAK, a municipal corporation

By: _____
Cindy Gagne', Mayor

Attest: _____
Kathy Lobdell, City Clerk-Treasurer

City of Okanogan, a municipal corporation

By: 
Michael Blake, Mayor

Attest: 
Craig Attwood, City Clerk-Treasurer

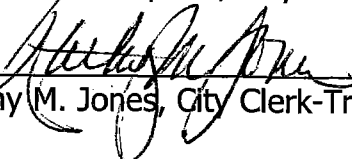
City of Tonasket, a municipal corporation

By: _____
Patrick Plumb, Mayor

Attest: _____
Alice Attwood, City Clerk-Treasurer

CITY OF OROVILLE, a municipal corporation

By:  _____
C.F. "Chuck" Spieth, Mayor

Attest:  _____
Kathy M. Jones, City Clerk-Treasurer

CITY OF OMAK, a municipal corporation

By: _____
Cindy Gagne', Mayor


Attest: _____
Kathy Lobdell, City Clerk-Treasurer

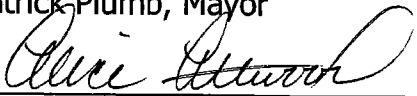
City of Okanogan, a municipal corporation

By: _____
Michael Blake, Mayor

Attest: _____
Craig Attwood, City Clerk-Treasurer

City of Tonasket, a municipal corporation

By:  _____
Patrick Plumb, Mayor

Attest:  _____
Alice Attwood, City Clerk-Treasurer