
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
February 21, 2017**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Patrick Dalton, Building Official- absent
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines- absent	Todd McDaniel, City Administrator
Dave Womack	

CONSENT AGENDA:

Member Clark moved, seconded by Member Cariker, to approve the consent agenda consisting of minutes from the February 6, 2017 meeting; 2017 claims checks numbered 16561-16621, in the amount of \$108,423.85; manual checks numbered 20370-20372 and 1312017, dated from January 1, 2017 through January 31, 2017 in the amount of \$3,992.40. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Resolution 13-2017-Amending Fee Schedule to Include Invoice Cloud Rejection Fee

Member Dave Womack moved, seconded by Member Cariker to approve Resolution 13-2017. City Administrator McDaniel explained to Council that Invoice Cloud provides customers the ability to pay online. If a user inputs incorrect bank account information, the transaction is rejected. The city is then charged a \$15 rejection fee. Administration decided initially to treat the rejection as we would an NSF and charged \$35. After meeting with the Personnel/Finance Committee they recommend the city only pass along the \$15. In order to charge that fee, it needs to be identified in our fee schedule. Administrator McDaniel explained to Council that committee asked staff implement a policy that will prevent a customer from paying online if they have more than two rejections. He said that Invoice Cloud is a third party service and the city has no control over a customer paying online. City Clerk Thomas also shared that a disclaimer has been added to the Invoice Cloud site. The customer will see a disclaimer that explains the rejection fee if information is entered incorrectly and information about a fee for insufficient funds. As there was no discussion and no comments from the audience, Council voted unanimously to approve the motion.

Various Request for 2017 Blanket Vendor's Permit or One-Time Vending Permit-Park Use

Member Clark moved, seconded by Member Freel, to approve the 2017 blanket or one-time vending permit for various park users. City Clerk explained that the City received a park reservation form from various park users that intend on vending in the City Park. The Omak Municipal Code prohibits vending in City parks unless special permission is granted to do so. Each of the organizations would like approval from Council. She explained that all the groups have used the parks in the past and there are no changes in 2017. As there was no discussion and no questions from the audience, Council voted and unanimously approved the motion.

EXECUTIVE SESSION:

Executive Session per RCW 42.30.110 (1) (b)

At 7:04 PM, Mayor Gagne called an Executive Session to last for ten minutes. At 7:15 PM, Mayor Gagne stated to the audience the session will last another five minutes. At 7:22 PM, City Council was back on the record.

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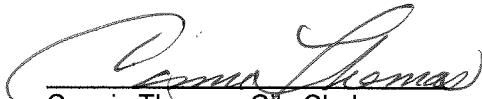
OTHER BUSINESS:

Staff Reports:

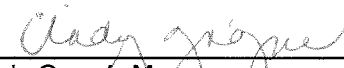
Fire Chief Bowling reminded Council about the Omak Fire Department Banquet being held on Saturday, February 25th at the Elks Lodge. Social hour will be at 5pm with dinner at 6pm.

Member Freel asked if meeting minutes were published by the Okanogan County Community Coalition. Chief Koplín explained that they are email out to members. He will contact Andi Ervin and have her add him to that email list.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:23 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor