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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
June 5, 2017**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Patrick Dalton, Building Official-absent
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel-absent	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	Kurt Danison, Contract Planner

**CONSENT AGENDA:**

Member David Womack moved, seconded by Member Clark, to approve the consent agenda consisting of minutes from the May 15, 2017 meeting; 2017 claims checks numbered 17273-17340, in the amount of \$348,545.32; May payroll checks numbered 17166-17168 and 17237-17272 and Electronic Payments, in the amount of \$306,384.63. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**CORRESPONDENCE AND MAYOR'S REPORT:**

Mayor Gagné told Council that City Administrator McDaniel and City Clerk Thomas have submitted the 2016 Annual Report. Each Councilmember was given a copy of the document. If there are any questions, staff will be available to answer them. Mayor Gagné said that she attended the Senior Health and Fitness Day at Apple Springs and it was a huge success. She also attended the Stampede Museum Meeting. The Museum Committee anticipates opening prior to the Stampede weekend. If anyone would like to help with the museum or would like to donate items, they should contact Diana Parker. The City Wide Cleanup was this past Saturday and there were hundreds of people bringing in items. Staff will be putting together a report to share with Council. She told Council that LifeLine Ambulance will be hosting a dedication and open house on June 14, 2017.

**NEW BUSINESS:**

**Resolution 32-2017-Approving Change Order No. 1 to the Contract for Sewage Repair-River Crossing**

Member Clark moved, seconded by Member Gaines to approve Resolution 32-2017. City Administrator McDaniel explained to Council that Change Order No. 1 does two things. It compensates POW Contracting for additional unforeseen quantities to make the connection on the east bank of the river and purchase a neoprene liner. The reconciliation of quantities captures the additional quantities and reconciles the contract quantities. This Change Order was also discussed with the Infrastructure Committee. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

**Resolution 33-2017-Accepting Contract for 2016 Sidewalk/Roadway Improvements as Complete**

Member Clark moved, seconded by Member Gaines, to approve Resolution 33-2017. Public Works Director Ken Mears told Council that this is the final progress estimate for the 2016 Sidewalk/Roadway Improvement Project. The City of Omak participated in a walkthrough of the project along with G&O Engineers and contractor J&K Earthworks. Public Works Director Mears encouraged Council to accept the contract as complete. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

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**Resolution 34-2017-Appointing Representatives to the Okanogan County Transit Authority**

**Board**

Member Foth moved, seconded by Member Cariker, to approve Resolution 34-2017. City Administrator McDaniel explained to Council that Mayor Gagné has been involved in the Okanogan County Transit Authority since the beginning. The City of Omak has never formally appointed a representative to the board. This Resolution does that. Mayor Gagné will be the City representative and Councilmember Barry Freel will be the alternate. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

**Resolution 35-2017-Approving the Purchase of a Knapheide 8ft Service Body**

Member Clark moved, seconded by Member Cariker, to approve Resolution 35-2017. Public Works Director Ken Mears explained to Council that the 2017 budget included the purchase of the service body and a chassis for the water department. The Ford F350 4WD was purchased according to Resolution 15-2017. Resolution 35-2017 will allow the purchase of the Knapheide eight foot service body. This purchase will be made through the Washington State Procurement Cooperative, Columbia Ford Hyundai a bona fide state vendor. The purchase cost is \$29,911.01 which is under budget. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

**Annexation of an Unincorporated Parcel**

Contract Planner Kurt Danison reminded Council that during the May 1, 2017 meeting they received a letter of intent to annex from the Housing Authority of Okanogan County. City Council accepted the letter and asked that staff meet with the applicant. Contract Planner Danison explained that staff had met with the applicant and the City of Omak received the Annexation Petition. He explained that the property is a 5 acre piece of raw land just north of the Shackette Trailer Park off Oak Street. He explained to Council that the Planning Commission has reviewed annexations in the past. He recommends Council make a motion to send the Annexation Petition to the Planning Commission for review. Member Gaines stated that she had not seen the Annexation Petition. After a brief discussion it was determined that the petition was inadvertently excluded from the agenda packet. No action will be taken by Council.

**CITIZEN COMMENTS:**

Lew Goebel former Councilmember was in attendance. Mr. Goebel who now resides in Florida was in town to prepare his Omak home to sell. Mr. Goebel visited the Dog Park and found that it was looking good. He did have a couple of requests. He explained that one of the gates was crooked and asked that it be fixed. He also noticed that some of the boards that recognized the contributors were weathered. He offered to make a donation if need be to repair the boards.

**OTHER BUSINESS:**

**Staff Reports:**

Member Gaines told Council that the Infrastructure Committee met for three hours. They discussed a citizen request to create an access of Ross Canyon. The Committee advised staff to draw up a contract to allow access with restrictions. They also suggested a permit process be set up for these types of requests. They discussed storm water issues that affect a local business. They directed Public Works to work with Okanogan County to determine how to correct the runoff issues. Staff explained to committee that they received a request to construct a duplex on an undeveloped lot. Upon further review, it was found the plat did not reflect city dedicated sewer lines. They discussed the bid opening on June 14, 2017 for the Julia Maley Well project, the Ash Street Booster Pump Replacement, an easement agreement between NCI and the City of Omak. The Committee also discussed sewer improvements for Pine Creek Pack and SunOpta. Member Gaines explained to Council that the Engh Road Project improvements will cost more than the City received in grant funds. Contract Planner Kurt Danison explained to Council that if the City did not use the grant funds for the Engh Road project, OCTC could reallocate those funds to another project in the County.

Member Clark told Council that the Solid Waste Advisory Committee had met. He said the interagency agreements for each city and town will need to be renewed. The County is still working on updating the Comprehensive Solid Waste document.

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Member Clark told Council that the Personnel/Finance Committee met to discuss the grant from the Federal Aviation Administration for the Airport Runway and Lighting Project. If the grant is funded, the City will be notified. The grant will cover 90% of the project and the City will contribute a 5% match. The Committee also discussed a pump that failed at the Omak Cemetery. The cost to repair the pump was \$2,900 which was not anticipated in the 2017 budget. The City Administrator will monitor the fund.

Contract Planner Kurt Danison told City Council about Project Relight. The Transportation Improvement Board is paying to convert street lights to LED. Okanogan County Council of Governments created a spread sheet for each City/Town with the quantity of light poles which was sent to the PUD for acquisition of lights. The City of Omak will see a contract from the Transportation Improvement Board for this project. The PUD will lead the project, buy lights and hire the contractor to install them. This project will save energy and money.

Fire Chief Kevin Bowling told Council that the Colville Confederated Tribes will allow the sale and use of fireworks. They would like to designate Eastside Park as the discharge area this year.

Police Chief Koplín explained to Council about a graffiti incident that took place. The graffiti affected several businesses which include, Grandma's attic, Carlton Insurance and Indoor Tropics. Chief Koplín explained that it was a quick arrest with a confession. Before being transported to jail, Chief Koplín asked the suspect to contact him when he is released and they will paint the buildings together. Upon returning to work, Chief Koplín found that the buildings had been painted with a matching color. This turned out to be a good incident.

Public Works Director Mears told Council that he had received updated data on the sewer inflow and infiltration problem the City was experiencing years ago. The efforts made with the new sewer infrastructure have shown to be affective resulting in less infiltration. Mr. Mears also told Council that he applied for the 2017 Emergency Repair Program through the Transportation Improvement Board. The City of Omak was awarded the grant in the amount of \$48,858. The grant will allow the City to repair pavement that was damaged during the severe winter weather.

City Clerk Thomas told Council that she really enjoyed the Citywide Clean up. She said there were approximately 400 vehicles with a constant line up to Highway 155. Everyone was so appreciative and expressed gratitude to all who made this possible. She enjoyed seeing all the volunteers and the community coming together.

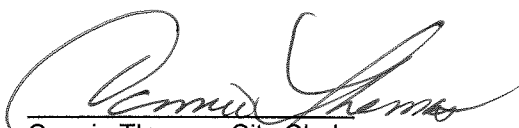
City Administrator McDaniel clarified that he had reviewed the Annexation Petition. He also wanted to make it clear to Council that Resolution 32-2017 also completes the project.

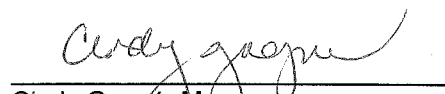
Councilmember Foth asked if there were any out of City residence taking advantage of the cleanup. City Administrator McDaniel said there probably was but with all the cooperation we had, it didn't make a difference. Chief Koplín said that he recognized a lot of citizens. Member Foth was also in agreement to designate Eastside Park for fireworks. Mayor Gagné recalls that the City did not revoke the Inter-Governmental Agreement with the Colville Tribe regarding the designation of Eastside Park for fireworks. City Administrator McDaniel will review that contract and will report to Council.

Member Cariker is hoping the cleanup can be done every year. She was impressed with the constant line of vehicles coming into drop of their waste.

Contract Planner Kurt Danison updated Council on the Shoreline Master Program. He reminded Council that they held hearings and the plan was sent out to the Department of Ecology in June 2011. The City was notified that they had no record of receiving the document. The City resubmitted the Shoreline Master Program a year ago. The Department of Ecology comment period ended in October 2016. Contract Planner Danison is drafting a Resolution and Ordinance to adopt. The Department of Ecology advised that the State of Washington has already adopted the program into law. Mr. Danison explained that after the City receives the official letter from D.O.E. Council will have the opportunity to adopt the plan as City law.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:52 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor