
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
June 19, 2017**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Patrick Dalton, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CONSENT AGENDA:

Member Clark moved, seconded by Member Dave Womack, to approve the consent agenda consisting of minutes from the June 5, 2017 meeting; 2017 claims checks numbered 17345-17412, in the amount of \$337,626.35; manual checks numbered 20394-20402 and 5312017, dated from May 1, 2017 through May 30, 2017 in the amount of \$3,013.40. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné expressed excitement about all the activities Omak had to offer over the weekend. The events included; Art in the Park, the Corvette Parade, Harley's at 12 Tribes Casino and the Wenatchee Youth Circus which was located in Eastside Park. She hoped whoever participated had fun.

PUBLIC HEARING:

Mayor Gagné opened the public hearing for the 2018-2023 Six-Year Transportation Improvement Program at 7:01 PM. Public Works Director Ken Mears told Council that this is an annual requirement to list the anticipated street projects. There was some minor editing as projects dropped off and cost estimates were adjusted. The Sandflat Road and the Ross Canyon Phase 2 projects were moved up in priority. There were no questions or comments from either the audience or Council and at 7:02, the Mayor closed the public hearing.

NEW BUSINESS:

Resolution 36-2017-Approve Grant Agreement with Okanogan County Public Works for Chip

Seal

Member Clark moved, seconded by Member David Womack, to approve Resolution 36-2017. Public Works Director Mears told Council that Assistant Public Works Director Wayne Beetchenow worked very hard with Okanogan County to put together a chip seal agreement. The project will be done in the residential area of north Omak. He explained to Council that a list of the roads were included in the agenda packet. The total cost for this project is \$63,833. Member David Womack asked if this was a budgeted item. City Administrator McDaniel explained that the 2017 budget included \$200,000 for asphalt overlay and chip seal project. The money was earmarked anticipating the approval of a TIB grant application and that application was denied. The Chip Seal Project will be funded out of this line item. Public Works Director Mears explained to Council that if this project goes well and Council agrees, he would like to work in phases and chip seal on an annual basis. Member Gaines told Council that the Infrastructure Committee met and discussed this project. She shared a colored map of the project. Mr. Mears told Council the project would begin the week after the Omak Stampede event. As there were no further questions or comments from the audience, Council voted unanimously to approve the motion.

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Resolution 37-2017-Approve the Grant Agreement with the Washington State Transportation Board for the LED Streetlight Conversion

Member Foth moved, seconded by Member Clark, to approve Resolution 37-2017. Public Works Director Ken Mears explained to Council about the Relight Project which converts current streetlights to energy efficient LED lighting. This Resolution confirms the City's participation and authorizes the City of Omak to receive reimbursement. The Public Utilities District is working with all cities to coordinate and execute this project. Mr. Mears stated that Council may be asked at a later meeting to approve a Memorandum of Understanding with the PUD for this project. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

Resolution 38-2017-Approve Grant Agreement with the Washington State Transportation Board for an Emergency Pavement Repair Project

Member Clark moved, seconded by Member Cariker, to approve Resolution 38-2017. Public Works Director Ken Mears told Council that a grant application for Emergency Pavement Repair was awarded to the City of Omak by the Washington State Transportation Improvement Board. The award amount is \$46,156 and the city will be responsible for a 5% match. If approved, the City will contract out the work to a local pavement company with completion by the end of August. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

Resolution 39-2017-Approve Amendment No. 12-Engineering Services with G&O for Construction Administration Services-Julia Maley park Well Equipping Project

Member Clark moved, seconded by Member Gaines, to approve Resolution 39-2017. Public Works Director Mears explained to Council that City Engineers Gray & Osborne will provide the construction administration services for the Julia Maley Well Equipping Project not to exceed \$149,000. Member Gaines told Council that the Infrastructure Committee met and recommended approval. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

Resolution 40-2017-Approve the Six-Year Transportation Improvement Program for 2018-2023

Member Gaines moved, seconded by Member Freil, to approve Resolution 40-2017. Public Works Director Mears urged the adoption of this Resolution based on the testimony given during the public hearing. As there were no questions and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 41-2017-Accept the Bid Award for the Julia Maley Well Equipping Project-Pow Contracting

Member Clark moved, seconded by Member Cariker, to approve Resolution 41-2017. Public Works Director Mears explained to Council that the City of Omak held the bid opening for this project on June 14, 2017. The City received three bids with POW Contracting, LLC being the lowest responsive bidder at \$974,900. City Engineers Gray & Osborne have checked the bid for errors and found none. Mr. Mears urged the adoption of this Resolution. As there were no questions and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 42-2017-Approve the Purchase of the AMR Meter Reading Equipment Upgrade

Member Gaines moved, seconded by Member Clark, to approve Resolution 42-2017. Public Works Director Mears explained to Council that the AMR Meter Reading Equipment is available through the State Purchasing Cooperative from Ferguson Waterworks, a bonafide State Purchasing vendor. The upgrade will continue with what the City has already invested in the water meters and continue the efforts for a more accurate reading of commercial and residential meters. Member Gaines told Council that the Infrastructure Committee met and discussed the purchase. She said the purchase is within the approved budget amount and it will help with staff efficiency. She also reiterated that meters will be read year round for both commercial and residential customers. As there were no questions and no comments from the audience, Council voted and unanimously approved the motion.

Ordinance 1844-1st Read-Approve Budget Amendment to the Water Fund

City Administrator McDaniel explained to Council that Ordinance 1844 does three things. It recognizes the beginning fund balance. The ordinance will also recognize the additional \$750,000 expenditure for the Julia Maley Well Equipping Project and, the offsetting revenue of the same amount. This project is funded by a loan from the Drinking Water State Revolving Fund. The Ordinance also authorizes the appropriation of \$140,000 for the Eastside Park Water Metering Project. He reminded Council that the project costs were slightly higher than expected at the time of award. He also explained that a subtotal formula error was identified in the 2017 budget

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in the amount of \$66,597.44 and the ordinance corrects that error. He told Council that the Water Fund will have an ending fund balance of \$302,980. Between the Water Fund and Water Reserve Fund, the City will maintain a balance to cover approximately one year of operating expenses.

Closed Record Hearing-Rezoning of 213 Benton Street

Building Official Jake Dalton told Council that the Omak Planning Commission met on June 7th to review the application for a zone change. He explained to Council that Tom Hageman and Jim Youngblood purchased the property formerly known as the Levine Plumbing at 213 Benton Street. Upon approval, Mr. Hageman and Jim Youngblood intend on moving their business, Proline Concrete and Cutting to that location. Currently the property is zoned as residential multi-family and a new business at the location will be non-conforming. The zone change to highway business will allow Proline Concrete and Cutting to occupy and operate a business at that location. Omak Planning Commission Chair, Pat Davisson provided Council a letter of transmittal. The Planning Commission recommends Council approve the zone change. Member Gaines moved, seconded by Member Walt Womack, to approve the rezone of 213 Benton Street to Highway Business. As there were no questions and no comments from the audience, Council voted and unanimously approved the motion.

Petition for Annexation-Housing Authority of Okanogan County

Nancy Nash-Mendez who is the Executor Director of the Housing Authority of Okanogan County was in attendance. She addressed City Council about the Petition for Annexation. She explained about the anticipated development and the funding process. Building Official Dalton confirmed that Council had the opportunity to review the petition. He explained that Council could deny the petition or accept it. If accepted, they would then set a date for a public hearing. Member Freel asked that Council have more time to make this decision. He feels it would be beneficial for Council to have time to review the current annexation policy. Member Freel moved, seconded by member Gaines to postpone the decision until the July 3, 2017 Council meeting so that Council can review the City Annexation Policy. As there were no questions and no comments from the audience, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee Reports:

Member Gaines told Council that the Infrastructure Committee met and discussed a sewer line break. A twenty foot line next to the bridge collapsed which staff attributes to the high river water. Currently the City is bypassing the sewer while City Engineers work on a solution. Member Gaines explained that this is not a budgeted project so Council will see this as an agenda item.

Building Official Jake Dalton told Council that he spoke with Dennis Molkjer the owner of the North Country PUB. He is continuing to work with the contractor on the demo of his building.

Public Works Director Ken Mears told Council that staff received a last minute park request from the Colville Confederated Tribes Youth Service Programs. They are requesting to have two movie nights, one in the Eastside Park and the other at the Civic League Park. Mr. Mears explained to Council this use would take place after dusk when the parks are closed to the public. He asked Council to approve the park use after-hours. Mayor Gagné understood that this group had already held a movie night and asked Chief Koplín if there were any problems. Chief Koplín stated the City found out about the event last minute and it was held without issues. Member Freel moved, seconded by Member Foth to approve the after-hours park use for the Colville Confederated Tribes Youth Program Movie Nights. Member Cariker asked that they keep the volume level down. As there were no further questions and no further comments from the audience, Council voted and unanimously approved the motion.


Member Freel thanked Building Official Dalton for the permit log that was prepared for Council. Member Dave Womack asked about the lot being cleared on Okoma Drive. Mr. Dalton told Council that the lot was owned by Scott Furman and he is constructing a 60 unit metal mini storage facility.

Mayor Gagné told Council that she had the opportunity to attend the LifeLine Ambulance open house and dedication ceremony last week. She said it was fabulous and they had dedicated the station to a local ambulance driver, Todd McFarland. She encouraged Council to visit and tour the building.

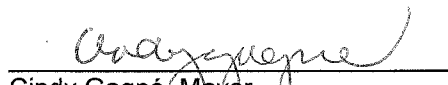
As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:34 PM.

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Connie Thomas, City Clerk



Cindy Gagné, Mayor

LETTER OF TRANSMITTAL

Date: June 19, 2017
To: Omak City Council
From: Pat Davisson
Omak Planning Commission
Re: Zone change request 213 Benton Street

Dear Council Members;


The Omak Planning Commission, in regular session June 7, 2017 held a public hearing on a zone change request at 213 Benton Street. Attached is a copy of the Staff Report.

The Commission made the following motion:

“Commissioner Hansen moved, seconded by Commissioner Munding to send the zone change request back to city council with Planning Commissioners recommendation for approval.

The Planning Commission appreciates the opportunity to review this petition.

Sincerely,


Pat Davisson, Chairman
Omak Planning Commission

PD/ams

Attachments