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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
April 3, 2017**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Patrick Dalton, Building Official-absent
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

**CONSENT AGENDA:**

Member Clark moved, seconded by Member Dave Womack, to approve the consent agenda consisting of minutes from the March 20, 2017 meeting; 2017 claims checks numbered 16931-16988, in the amount of \$348,123.98; March payroll checks numbered 16712-16714 and 16895-16930, in the amount of \$281,627.19. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**CORRESPONDENCE AND MAYOR'S REPORT:**

**Proclaiming April 29, 2017 as Arbor Day**

Mayor Gagne read a proclamation declaring Friday, April 29<sup>th</sup> as Arbor Day in Omak. The Arbor Day Celebration will be held at 1pm in the Eastside Park on the east end of the fitness trail.

**NEW BUSINESS:**

**Resolution 18-2017-Approve the Contract with Pete Peterson Plumbing Inc. for the Stampede Restroom Upgrade**

Member Clark moved, seconded by Member Cariker to approve Resolution 18-2017. Public Works Director Ken Mears explained to City Council that the proposed plumbing upgrade is for the restrooms behind the Stampede Office. The restrooms currently have residential toilets which are not suitable for high use. This style of toilet has resulted in sewage backups. The city solicited three plumbers for proposals. The city received two proposals. Pete Peterson Plumbing Inc. submitted the lowest proposal in the amount of \$18,068. Public Works Director Mears explained that the project is a multiple craft that will involve the Public Works Crew. The project is funded with Hotel Motel Funds and is under the requested amount. As there were no questions or comments from the audience, Council voted unanimously to approve the motion.

**Resolution 19-2017-Approve the Purchase of a Six Inch Portable Trash Pump**

Member Clark moved, seconded by Member Freel, to approve Resolution 19-2017. Public Works Director Ken Mears explained that the purchase of a bypass pump was included in the 2017 budget. The city advertised the invitation to bid in the March 1, 2017 Omak Chronicle. The city also sent bid specifications by email to vendors that were recommended by Municipal and Resource Service Center (MRSC). The sealed bids were opened and read aloud on March 17, 2017. Two bids were received and after review and consultation by City Engineers Gray & Osborne and City Attorney Mick Howe, one bid was found to be unresponsive. Xylem Dewatering Solutions Inc. was responsive with a bid of \$59,422 which is under the 2017 budget request. Public Works Director Mears explained that the pump can be used in the sewer department and with storm drains. Member Gaines told Council that the Infrastructure Committee met and reviewed the request and recommends approval. As there was no further discussion and no comments from the audience, Council voted unanimously to approve the motion.

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**Resolution 20-2017-Approve the Contract with Washington State Department of Transportation for the 2017 Street Striping**

Member Clark moved, seconded by Member Cariker, to approve Resolution 20-2017. Public Works Director Ken Mears told Council that there is not much change to the 2017 street striping agreement with the Washington State Department of Transportation. He said the price has increase over last year but it's still under the 2017 budget request. Member Freel asked what the increase was and if there were any streets added. Mr. Mears responded that the increase was approximately \$600 to \$700 and the streets are the same as in past years. As there was no further discussion and no comments from the audience, Council voted unanimously to approve the motion.

**Resolution 21-2017-Approve a 25 Year Hangar Lease with Mark Christoph**

Member Clark moved, seconded by Member Cariker, to approve Resolution 21-2017. City Administrator McDaniel told Council that Mark Christoph approached the city about building a new hangar at the airport. In the past, staff expressed concerns about the lack of fire protection at the airport. Mr. Christoph is willing to build a hangar using alternative methods of construction with a fire monitoring system. This would be an investment of approximately \$40,000 so, before moving ahead with the design and permits he would like to secure a 25 year lease for the site. The approval of this lease is contingent on the satisfactory review of plans and, the issuance of city building permits. Upon review, Member Gaines didn't see specifications in the lease that the hangar must be used specifically for aircraft. Administrator McDaniel explained that one of the terms is to obey the FAA assurances. He explained that when the city accepts Federal money, we are required to not displace aviation for storage. There was discussion about storing non-aviation items in the hangars and changing the lease rate structure. Member Gaines again stated that she just wants to ensure the hangar will be for aviation use only. As there was no further discussion and no comments from the audience, Council voted unanimously to approve the motion.

**OTHER BUSINESS:**

**Committee Reports:**

Member Clark told Council that he attended a meeting of the Solid Waste Advisory Board (SWAC). He explained that a new scale had been budgeting to replace the one at the central landfill. Unexpectedly, the scale at the transfer station cracked so the money budgeted for the will be used to repair the scale at the transfer station. He also shared that a subcommittee was working on a recycling program and had been talking to private entities. He also said the Solid Waste Comprehensive Plan is being presented to the county Commissioners for review. The Solid Waste Advisory Board will make revisions to the plan and send it back to the Commissioners for approval and then it will be passed along to the cities.

Member Clark told Council that the Personnel/Finance Committee had met to discuss a water adjustment. Citizen Ron Best who lives at 625 Omak Avenue submitted a letter asking for an adjustment to his water bill. He had a sizeable leak over the winter months. The leak resulted in a substantial water bill. The Committee approved the adjustment.

Member Cariker told Council that the Community Support and Public Safety Committee met to discuss relocating the playground equipment in Julia Maley Park. Public Works Director Mears would like to fence the new well building and move the playground equipment toward Fourth Street so it's visible. A request to purchase new playground equipment will be included in his 2018 budget.

Member Gaines told Council that the Infrastructure Committee met and discussed a request from a citizen to install a 4-way stop at the intersection of Apple and Birch Street. This will help prevent vehicles from running the stop signs. The Committee did not want to approve a 4-way stop at this intersection at this time. Instead, they asked that public works install warning flags on the current stop signs and paint the cross walk at this intersection. They also asked to have patrols in the area for enforcement.

**Staff Reports:**

Police Chief Jeff Koplin told Council that Sergeant Duncan concluded the background checks on the two applicants. Chief Koplin offered the position to the lateral applicant, John Knutson. Provided he passes the polygraph and psychological exam, his first day will be April 17, 2017. He is excited about having a full staff.

City Administrator McDaniel told Council that he is working on a city wide clean up with a tentative date of June 3, 2017. The Department of Ecology has money available with a \$500 match that can be used for the

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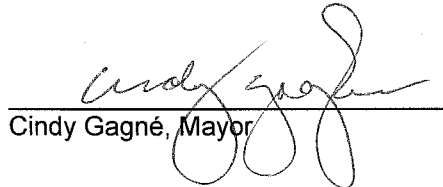
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tipping fees. He is working on a partnership with the Colville Confederated Tribe. This would be a four hour event with hot dogs and coke after the event.

Member Gaines asked if staff could sign her up for the Small Cities Connector put on by AWC. Clerk Thomas confirmed that she would make the arrangements.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:20 PM.

  
Connie Thomas, City Clerk

  
Cindy Gagné, Mayor