
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
April 2, 2018**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Patrick Dalton, Building Official-absent
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Darren Duncan, Sergeant
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	Kurt Danison, Contract Planner

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné read a proclamation declaring Friday, April 27th as Arbor Day in Omak. The Arbor Day Celebration will be held in the Eastside Park.

CONSENT AGENDA:

Member Clark moved, seconded by Member Cariker, to approve the consent agenda consisting of minutes from the March 19, 2018; 2018 claims checks numbered 18974-19041, in the amount of \$158,643.76; March payroll checks numbered 18888-18890, 18941-18972 and electronic checks in the amount of \$294,197.09. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

OLD BUSINESS:

Ordinance 1860-Addition of OMC Chapter 14.38, Wireless Communications Facility Regulations

Member Clark moved, seconded by Member Cariker, to approve Ordinance 1860. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

RCO Grant Application Update

Contract Planner Kurt Danison explained to Council that he and Public Works Director Mears met to discuss the design and construction costs of a skate park. He said that a 5,300-square foot park would cost approximately \$280,000 to \$300,000. The design is made entirely of concrete and is partially below ground. An estimate was also acquired from Cates & Erb to remove roadway and haul away debris and bring in fresh fill material. The City of Omak is eligible for a 10% match and if the grant is awarded, construction would begin in late 2019 or 2020. The application is due May 1, 2018. Between now and October, Mr. Danison would like to convene the skaters in the area to help with the design. The relocation of the skate park is one of a three phase project that will result in construction of a quadplex. Member Clark moved, seconded by Member Gaines to submit an RCO Grant Application. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Lee Orr-Ok./Ferry Counties Chapter of Washington Pilots Association-Hotel Motel Fund

Recipient

Mr. Orr thanked Council for approving the Hotel/Motel funds for his group. This was the twelfth year the group participated in the Northwest Aviation Conference and Trade show held at the Puyallup Fair Grounds. Every year the group represents Okanogan County recreation, business and airports. He estimates that ten to twelve thousand people come through the show. They ask questions about airports and the where hangars can be constructed. The group gave away fourteen boxes of apples that contain 80-88 apples and packages of apple slices that were donated by John Butler. His group displays as much information about Okanogan County as they can. He again thanked Council for supporting the group.

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Resolution 23-2018 – Approve Archeological Monitoring for the Julia Maley park Well

Member Dave Womack moved, seconded by Member Clark, to approve Resolution 23-2018. Public Works Director Mears explained to Council that during the construction of the Julia Maley well building, an archeologist will need to be onsite. The City is required to have a certified archeologist onsite to monitor the ground disturbing activity. The Colville Tribal Historic Preservation Office provided a scope of work and a budget not to exceed \$9,838. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 24-2018 – Approve Contract with Gray & Osborne, Inc. for 2018 Engineering Services

Member Foth moved, seconded by Member Clark, to approve Resolution 24-2018. Public Works Director Mears explained to Council that the engineering services are for 2018. A list of firms was selected from the MRSC Consultant Roster. A matrix was used to short list firms to interview. The City interviewed J-U-B Engineers, KPG Engineering and Gray & Osborne, Inc. All firms provided a statement of qualifications and gave a formal presentation. Through the scoring process, Gray & Osborne rose to the top. Councilmember Clark thanked the team who conducted the interviews and he appreciates their work. As there was no discussion and no further comments from the audience, Council voted and unanimously approved the motion.

Resolution 25-2018 – Approve Sole Source Purchase-Pool Chemical-Aquatic Specialty Services

Member Clark moved, seconded by Member Dave Womack, to approve Resolution 25-2018. Public Works Director Mears told Council that this was an annual chemical purchase of chlorine tabs for the Omak Municipal Pool. The Pulsar equipment recommends the use of Proprietary Chlorine Tablets and Aquatic Specialty Services is the sole vendor. This purchase is a brand specific, sole source and over \$5,000 which requires Council approval. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 26-2018 – Approve Amendment No. 1 with Gray & Osborne-Design & Construction-Ironwood/Koala Sewer Improvements

Member Clark moved, seconded by Member Gaines, to approve Resolution 26-2018. Public Works Director Mears reminded Council that this was the sewer phase that was left unfinished by the previous contractor. It was determined that the sewer line to be replaced was near the Century Link fiber line so it was left undone. Public Works Director Mears said he has been working with Century Link and they came to a mutual understanding. The City will be working with Gray & Osborne to finish that section of line. Member Dave Womack asked about the liability the City will have when replacing the sewer line near the fiber. Mr. Mears said the City will have no liability. Century Link will have crew onsite that will armor and protect their fiber lines and take on that liability. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 27-2018 – Approve Contract with Don Kruse Electric for HVAC Improvements at the Wastewater Treatment Plant

Member Clark moved, seconded by Member Freel, to approve Resolution 27-2018. Public Works Director Mears explained to Council that the City advertised through the MRSC Small Works Roster for bids. The bid opening was January 31, 2018 and no bids were received. After consulting with City Attorney Howe, it was determined that the City could seek bids. POW Contracting and Don Kruse provided a proposal. Gray & Osborne reviewed both proposals and they recommended Don Kruse Electric. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

2018 Park Events-Request to Vent-Blanket Peddler Permit

Member Clark moved, seconded by Member Gaines to approve the 2018 blanket peddler permit for various park users. City Clerk Thomas explained that the City received a park reservation form from various park users that intend on vending in the City Park. The Omak Municipal Code prohibits vending in City parks unless special permission is granted to do so. Each of the organizations would like approval from Council. Member Gaines confirmed that each event will provide liability insurance. City Clerk Thomas confirmed they will provide insurance as it was policy. As there was no further discussion and no questions from the audience, Council voted and unanimously approved the motion.

Wenatchee Valley College-Traffic Concerns-Maria Agnew & Vicki Turner

Vicki Turner, Wenatchee Valley College Faculty Member introduced herself to Council. Also in attendance was Maria Agnew who is the Safety & Security Manager at Wenatchee Valley College. Ms. Agnew works at both the Wenatchee and Omak campus to bridge safety gaps and develop an emergency management plan. She explained to Council that forty percent of the students at the Omak campus are in Running Start.

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Running Start is a program that allows high school students to take college courses at Wenatchee Valley College K-12. Faculty and students at the Omak Campus have expressed concerns about the traffic on west Apple. Ms. Turner held up a diagram of the college campus and Ms. Agnew explained that no one uses the cross walks that are currently there. Because of the way the buildings are set. Students naturally gravitate out the door and cross mid-street to the next building. Pedestrians are walking between parked cars which is a safety issue. She suggested Council consider painting back a couple car lengths at the alley on west Apple Street. She also suggested a stop sign at the intersection of Apple and Birch Street making it a four-way stop. Sergeant Duncan said the four-way stop may slow traffic but, the safety hazard is there. No laws are being broken with parking and crossing mid-street. There was further discussion about options to improve safety on this street. Public Works Director Mears said that at the request of the college, this topic has been brought to the Infrastructure Committee on two occasions. At that time, the college was asking for a cross walk in the middle of the block. He said that having a cross walk gives a safe feeling and drivers are not expecting a cross walk in the middle of the block. An additional crosswalk would still be a safety issue so, the Infrastructure Committee denied that request. City Administrator McDaniel would like to assess the current parking. He is sensitive to losing parking as there are residential homes on that block that may utilize the off-street parking. He said that staff will follow up with Council and Wenatchee Valley College.

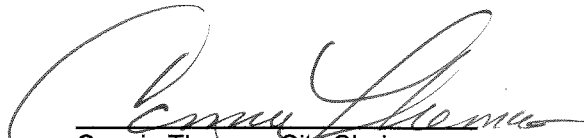
OTHER BUSINESS:

Committee/Staff Reports:

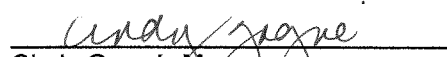
City Administrator McDaniel told Council that City Lobbyist, Jim Rowland reported the City of Omak has \$309,000 in the Capital Budget. This money will be used to fund a water source for the Omak Airport. Mr. Rowland anticipates that over time, additional funds will be available to complete the project. Administrator McDaniel attended the Stampede Queen's Fundraiser. It was a packed house and she was very successful.

Member Clark told Council that he and Ken are still researching costs and style of speed radar signs that could be installed in a couple locations.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:46 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor