

**March 8, 2016
Omak Park Board
Meeting Minutes**

Board Members and Staff Present

Billie Holden, Chair
Michele Gaines
Orlando Gonzalez
Nick Popelier

Sarah Grooms-absent
Cindy Gagné, Mayor
Todd McDaniel, City Administrator
Connie Thomas, City Clerk

Call to Order

Chairwoman Holden called the meeting to order at 7:06 p.m. with a quorum of the Board present.

Approval of Minutes

Member Popelier moved, seconded by Member Gonzalez to approve the meeting minutes from September 15, 2015. Motion carried.

ORNAC (Omak Rodeo and Native American Center-Presentation)

Mayor Cindy Gagné a member of ORNAC shared the Stampede Promenade Concept Design with the Park Board and members of the community. She explained that ORNAC has been working on this design for several years. ORNAC would like to generate new life and enthusiasm to be able to implement the design. Currently, ORNAC has an estimated \$16,000 earmarked for this project. The design includes a pathway that will connect the Stampede and the Encampment. Along the pathway will be interpretive signs and lighting. Midway will be a roundabout and within that roundabout a sculpture. The plan also includes restroom facilities

Eastside Park Softball Field Improvements

Member Popelier who is also the Athletic Director at the Omak High School told the board that both the Shirley Bowden and Stephie Softball fields are in need of work. He has met with the Omak School Board and they are willing to help with the improvements. Member Popelier said the infields need a lot of soil to bring the level of the infield up to the level of the outfield. If the City will allow, the Omak School Board would be willing to have soil brought in. He also mentioned that the fences are in bad shape and the School Board is willing to help with replacement or repairs. Mr. McDaniel said that the city would allow the topsoil and felt that the fencing could be stretched to provide a temporary fix. He encouraged Mr. Popelier to contact the other organizations that use those fields so they can participate with labor, donations and if needed, money. Mr. McDaniel told the board that Okanogan is implementing a park and recreation program and he will be watching how that program works for their community.

As there was no further business, the meeting was adjourned at 7:33pm

Connie Thomas, City Clerk

**July 12, 2016
Omak Park Board
Meeting Minutes**

Board Members and Staff Present

Billie Holden, Chair (absent)
Michelle Gaines (Advisory Member)
Orlando Gonzalez (absent)
Joe Lagrou
Keith Kistler

Sarah Grooms
Cindy Gagné, Mayor
Todd McDaniel, City Administrator
Jodi Coggins, Utility Clerk
Ken Mears, Public Works Director

Citizens

Brian Bourgeois
Todd Thorn
Andrea Fercho

Allisa Carlson
Jerry Debacker
Margaret Hartzell

Call to Order

Chairwoman Grooms called the meeting to order at 7:07 p.m. with a quorum of the Board present.

Approval of Minutes

The approval of minutes was tabled until September.

Todd Thorn

Todd Thorn, Andrea Fercho, Margaret Hartzell, Allisa Carlson and Jerry Debacker have been working on a proposal to open the dike running from Central south to Aston Island to the public. He and his group have spoken with approximately 90% of the owners of property along the dike. The 10% not contacted mostly included vacant homes for sale. The comments from everyone interviewed are attached, and they are largely positive with a few suggestions.

Public Works Director, Ken Mears brought up the liability and maintenance that this walk path will represent. He would like to see a funding source setup for maintenance. He agreed to provide a cost estimate to Todd Thorn for maintenance of the already walkable dike on the north side.

The board discussed the Army Corp of Engineers involvement with the dike. City Administrator McDaniel said the Army Corp of Engineers would need to approve any changes to the dike; however, in the past they have been fine with asphalt just not structures or fencing. Administrator McDaniel is sure that a walk path on the dike is in the Park Plan. Public Works Director, Mears also confirmed that the Department of Natural Resources owns some of the footage between the dike and the river. The City Attorney will need to get involved and he will help with rewriting the language in the agreements to allow for public access. Administrator McDaniel said a formal letter will need to go out to all property owners along the dike.

Additional information was supplied to the board regarding funding sources for creation of the trail and continued maintenance. The information is attached as well as all information supplied on the dike.

Margaret Hartzell requested on behalf of their group that signs be created for the old landfill site, Aston Island and the dike. She provided examples and suggested that a general theme or look be designed for all trail/walking paths in the City. The signs can include information on the location as well as City codes if needed. The parking at the old landfill site was also discussed and determined to be adequate at this time.

Member Kistler moved seconded by Member Gaines to recommend to the Council that the dike be opened to the public and to provide the signs requested for the old landfill site, Aston Island and when appropriate the dike. Motion carried unanimously.

As there was no further business, the meeting was adjourned at 8:00 pm

Jodi Coggins, Utilities Clerk

**September 13, 2016
Omak Park Board
Meeting Minutes**

Board Members and Staff Present

Billie Holden, Chair

Sarah Grooms

Orlando Gonzalez - absent

Joe Lagrou

Keith Kistler

Jodi Coggins, Utility Clerk

Ken Mears, Public Works Director

Todd McDaniel, City Administrator

Advisory

Michelle Gaines – absent

Sarah Spence

Citizens

Eugene Richter

Todd Thorn

Call to Order

Chairwoman Holden called the meeting to order at 7:02 p.m. with a quorum of the Board present.

Approval of Minutes

Member Grooms moved to approve the minutes from March 8, 2016, seconded by Member Lagrou, motion carried unanimously. Member Grooms moved to approve the July 12, 2016 minutes, seconded by Member Kistler, motion carried unanimously.

Skate Park (Eugene Richter)

Mr. Richter spoke about his ongoing work on the Skate Park located in Eastside Park. He has been rebuilding and building ramps, and he is currently having five loads of dirt delivered so a space can be created for bike riders. He is going to put in exterior corners, jumps and is going to put some jumps in the middle. He is looking at an area east of the Skate Park and has met with Ken Mears, Public Work Director and gotten approval to use the 135x65 space.

Mr. Richter provided the City with wording for a new sign for the park. Chris Thew has offered to pay for the sign. The sign was approved by City Administrator McDaniel, so it has been ordered.

Discussion was also had about the creation of an in ground skate park. There are various concerns but the most prevalent is the water table and funding.

Appointment

City Administrator, McDaniel introduced Sarah Spence. Mayor Cindy Gagné is appointing Ms. Spence to an advisory position on the board.

Eastside Park Conceptual Plans

Member Kistler reviewed the map of Eastside Park that reflects the plan for future improvements. Locations of various fields were discussed as well as the condition of the tennis courts, funding priorities, the basketball courts and future needs. Member Kistler also spoke about putting a roller-skating rink in

the park. He would need an 80x180 area to put in a concrete pad with wooden sides. He feels there are several individuals and groups in the area that would use it.

Paths and Riverways

Todd Thorn spoke about the ongoing levee walk path. His group has chosen the name Paths and Riverways. City Administrator, McDaniel read aloud a letter he has drafted to send out to the property owners along the levee. His goal is to have an open house at a neutral location to discuss the plan and the permissions needed to move forward. Ms. Spence had several inquiries regarding the levee, funds and maintenance.

Other Business

Member Holden spoke about needing representation as an advisor from the Tribe. She feels it would be beneficial to have their ideas and resources on the Park Board. Member Grooms suggested Edwin Marchand.

As there was no further business, the meeting was adjourned at 7:49 pm

Jodi Coggins, Utilities Clerk

**December 13, 2016
Omak Park Board
Meeting Minutes**

Board Members and Staff Present

Billie Holden, Chair
Sarah Grooms - absent
Orlando Gonzalez
Joe Lagrou - absent
Keith Kistler

Jodi Coggins, Utility Clerk
Ken Mears, Public Works Director
Todd McDaniel, City Administrator

Advisory

Michelle Gaines – absent
Sarah Spence - absent

Citizens

Todd Thorn

Call to Order

Chairwoman Holden called the meeting to order at 7:05 p.m. with a quorum of the Board present.

Approval of Minutes

Member Kistler moved to approve the minutes from September 13, 2016, seconded by Member Gonzalez, motion carried unanimously.

Levee Project

City Administrator McDaniel spoke about the great turnout at the November 10th open house. He said there were a few people against, but most everyone was in favor. City Administrator McDaniel praised Mr. Thorn for his presentation and the steps moving forward were discussed. Access points, parking, signage, rules, trash receptacles and owner questions were all listed as questions needing answered in the process of moving forward. Mr. Thorn brought up funding and different avenues were discussed.

Jasmine Creek Rehabilitation

Member Kistler made a presentation regarding the property on Jasmine that is being rehabilitated. The Okanogan Fly Fishing Club and Washington Dept. of Fish and Wildlife are working on this project. They hope to clean up the area and create an area for kids to fish. There was also discussion regarding the property owned adjacent by the Omak School District. They have voiced interest in selling the track and field area. Mr. Thorn mentioned that the track and fields are fill over wetlands and if this area is procured some daylighting, which is removing the fill from a location to create a pond, would be great.

And additional walk path going up the hill behind the hatchery has been discussed with members of Fish and Wildlife. They were in favor of a walk path as long as it does not affect water quality.

Review of 2012 Park and Recreation Plan

Member Kistler spoke about the 2012 Park and Recreation Plan. He would like to see the board go over the recommendations in the plan and make a prioritized list to start working on projects. He

thinks funding can be acquired for each project and get them done one at a time. Member Kistler is going to talk to contacts at the Colville Tribe to determine their vision for the funding set aside to support youth.

Other Business

An update was given on Kiwanis Park. A ball rack has been installed and other work is ongoing such as the basketball court. The work is being done by the Omak Kiwanis.

As there was no further business, the meeting was adjourned at 7:44 pm

Jodi Coggins, Utilities Clerk